



# COLLEGE OF MENOMINEE NATION SUSTAINABLE DEVELOPMENT INSTITUTE

## STUDENT INTERNSHIP OPPORTUNITY

**INTERNSHIP TITLE:** SLC Mentor

**MENTOR:** Sustainability Education Coordinator (SEC)

**LOCATION:** Sustainable Development Institute

**TERM:** Fall 2020

**APPLICATION DUE:** Open until filled

### Internship Summary and Description

CMN Sustainable Development Institute (SDI) is offering an internship as a SLC Mentor that will be the primary contact for high school students. As part of the SDI team, the mentor will be engaging in outreach activities and recruitment. The position will have a chance to learn about sustainability principles related to a variety of fields and academic disciplines to help them better serve as mentors to the high school SLC students. The SLC Mentor experience will build skills in critical thinking, leadership, communication, and community engagement. The project will also offer the student the opportunity to build from their own academic preparation and personal experiences.

### Internship Learning Responsibilities and Objectives:

#### Responsibilities include:

- Set up and participate in college tours
- Plan, design, and assist in the upcoming SLC summer program
- Research possible activities that revolve around air
- Work within team or independently to carry out assigned tasks
- Develop and present overview of internship experience to CMN and possible conferences
- Perform other identified tasks in support of the project

#### By the end of the internship you will be able to:

- Demonstrate critical thinking involving a research
- Set measurable goals
- Organize and utilize your time management skills
- Professionally apply interpersonal skills in team situations
- Create a poster presentation that reflects the overall project and outcome

### Program Requirements/Qualifications:

- Must be a degree seeking student enrolled at the College of Menominee Nation or other accredited College or University (CMN students given first priority)
- Pursuing a degree in a field that relates to the responsibilities of this position such as, Education or Early Childhood Education. consideration will be given to other academic disciplines depending on student interest
- Prior Attention to detail and a strong work ethic
- Must have an accumulative GPA of 2.75 or better on a 4.0 scale
- Ability to communicate effectively in person, on the phone, and in writing for a variety of audiences
- Must be willing to travel and chaperone possible weekend excursions with youth



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**Application Procedures:** *No late or incomplete applications will be accepted.*

- A Completed CMN Internship Program application
- Current Resume (Include any past internship experience)
- Transcripts (unofficial or official)
- Letter of Interest
- Letter of Recommendation (preferably a professor at current institution)

Submit all of the following information to College of Menominee Nation Sustainable Development Institute located at N172 State Highway 47/55, PO Box 1179 Keshena, WI 54135 attention Manih Boyd, or email application material to [sdi@menominee.edu](mailto:sdi@menominee.edu)

If you have questions about the position, please contact *Manih Boyd* at 715-799-6226 ext. 3243 or by email, [manihb@menominee.edu](mailto:manihb@menominee.edu).

**TIMEFRAME AND STIPEND:**

**Timeframe:** September 2020 and end of December 2020 (*per funding availability*)

**Payment:** Paid through a grant funded stipend

- Up to 20 hours a week during fall and spring semester time frame (16 weeks maximum)