



Position Title: Geoscience Faculty	Reports to: Chief Academic Officer
Department: Academic Affairs	FLSA Status: Exempt
Classification: Regular Full Time	Benefit Eligibility: Yes, Full Time Benefits
SOC Code: 25-1069	Last Updated: New
Home Campus: Keshena Campus	Pay Grade:
Grant Funded: Fully Grant Funded	Application Deadline: 2nd Posting - Open until filled

Position Summary: The faculty member should have an interest in and ability to teach at Associate-level and as well as the Baccalaureate-level and be committed to working with a diverse range of student interests and abilities. (S)he will teach a broad range of courses in the Geosciences

Position Responsibilities & Duties:

- Teach assigned courses in geoscience, general education and related disciplines, as appropriate;
- Develop and implement geoscience curricula for CMN pre-Geoscience Associate Degree, maximizing transferability to four-year institutions;
- Focus geoscience on place-based curricula and research;
- Utilize current technological tools in geoscience, general education and related instruction;
- Utilize innovative teaching methods;
- Incorporate placed-based research into coursework;
- Assist CMN Recruiter with recruitment efforts in Geoscience majors;
- Assist Retention Department with advising in Geoscience program;
- Assist in the development of strategies aimed at increasing student retention in geoscience majors;
- Assist Supplemental Instruction and Academic Tutoring staff in areas of expertise;
- Participate in CMN committee, accreditation, and assessment processes;
- Fulfill any other duties assigned by the Dean.
- Other duties as assigned.

Minimum Qualifications: To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

- Master’s Degree in Geoscience or related field;
- Three years undergraduate teaching experience. Preferably some teaching experience at the community college level
- Knowledge of Institutional assessment in Colleges and Universities;
- Strong written and oral communications skills as well as advanced computer skills.

Desired Qualification:

- PhD in Geoscience
- Area of interest Hydrology, Limnology

Reporting to this Position: Chief Academic Officer

Physical Demands & Work Environment:

Physical demands are classified as Sedentary - lifting no more than 10 pounds at a time and occasionally lifting or carrying articles like docket files, ledgers, and small tools.

Work Environment:

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

-Performs teaching or instructing Functions – Constant

-Exposure to office/class room environment – Constant

-Exposure to shop or maintenance environment – Never

Tools and Equipment Used: Computer

APPLICATION PROCESS

A complete application includes:

- Letter of interest
- Current Resume
- Completed CMN application form (available under job opportunities at www.menominee.edu)
- Copy of all college level transcripts (official transcripts required if hired)
- Three professional letters of reference
- Copy of valid WI driver license
- Proof of any certificates of training
- Please provide:
 - ✓ Proof of Tribal enrollment status
 - ✓ Proof of honorable or general military discharge paperwork

Send complete application materials to:

College of Menominee Nation
Human Resources
PO Box 1179
Keshena WI 54135
Phone: 715-799-6226
www.menominee.edu

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